



BOOKING REQUEST FORM			
Reservation for 5th Biennial ACSPRI Social Science Methodology Conference 2016			
GUEST NAME			
COMPANY NAME			
MOBILE NO			
PHONE NO			
EMAIL ADDRESS			
ARRIVAL DATE:	DEPARTURE DATE:	NO OF NIGHTS:	
ACCOMMODATION DETAILS			
ROOM TYPE	<input type="checkbox"/> Queen Studio Room \$170.00 per night <input type="checkbox"/> Queen Bed <input type="checkbox"/> King Studio \$190.00 per night <input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed <input type="checkbox"/> Complimentary WiFi		
NO. OF ROOMS			
SPECIAL INSTRUCTIONS			
PAYMENT DETAILS			
MODE OF PAYMENT	<input type="checkbox"/> EFT <input type="checkbox"/> CHARGE TO CC		
CREDIT CARD TYPE			
NAME ON CARD		CREDIT CARD NUMBER	
PRE-AUTHORISATION	<input type="checkbox"/> YES <input type="checkbox"/> NO	EXPIRY DATE	
For Funds Transfer Our Banks Details are:			
Account Name	GEORGINA PROJECT PTY LTD T/A THE URBAN HOTEL NEWTOWN		
BSB: 302-984	Account: 0097784	Bank: Bankwest - Randwick	
<i>If you choose to pay by Funds Transfer we will send you a copy of Tax Invoice and booking confirmation. A copy of remittance advice must be sent to sales@theurbanhotel.com.au.</i>			

*Please email this booking request form to: sales@theurbanhotel.com.au or call +61 2 8960 7890



THE URBAN NEWTOWN

52-60 Enmore Road
Newtown NSW 2042

www.theurbannewtown.com.au



Terms and Conditions:

1. Rooms are subject to availability upon booking request.
2. Special rate will be given to the conference date including the shoulder dates.
3. All reservations require a credit card to guarantee the booking.
4. Payment must be settled seven (7) days after the booking has been confirmed.
5. Guaranteed guest rooms will be held all night. If the guest fails to arrive, a no show fee of one night's accommodation will be charged.
6. Bookings must be cancelled 48 hours (2PM cut off) prior to arrival to avoid 1 night's accommodation charge.
7. 2% credit card surcharge applies when you pay with a Visa or Mastercard credit card.
3.5% credit card surcharge applies when you pay with an American Express credit card
All international cards will be charged and refunded in AUD currency, and the hotel is not responsible for any fluctuations in exchange rates.



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